

ST ALBANS PARISH COUNCIL

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Minutes of St Albans Parish Council Meeting

Wednesday 29 April 2025, Emmanuel Church, Church View Close, Nottingham. NG5 9PE

Present: Cllr Boulton, Cllr Ellis, Cllr Jablonskas. Cllr Jones joined the meeting at 7.17pm

Apologies: Cllr White, Cllr Lari/Acting Clerk

Not in attendance: Cllr Todd, Cllr Gardiner, Cllr King

In Attendance: 2 members of the public

| No. | Agenda Item | Discussion |
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| | | Meeting opens at 7:00PM It was proposed that Cllr Boulton Chair the meeting and Cllr Jablonskas take the minutes. Proposed Cllr Ellis, Seconded Cllr Boulton, all in favour |
| 673/25 | Apologies for absence | Cllrs White & Lari |
| 674/25 | Electors to address the Council | A member of the public raised issues of parking causing difficulties for parishioners on NG5 Football match days. Cllr Ellis agreed to approach the Club representatives to discuss and seek possible solutions. |
| 675/25 | Declaration of Interests To receive disclosures of pecuniary and non-pecuniary interests pursuant to Section 31 of the Localism Act 2011 from Councillors on matters considered at this meeting | There were none declared. |

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| 676/25 | Exclusion of public To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items. | It was proposed to exclude the public and press for item 685/25 on the agenda due to the confidential nature of information to be discussed. Proposed Cllr Ellis, Seconded Cllr Jablonskas, all in favour. |
| 677/25 | To approve the Minutes of the March Meeting 25th March 2025 | Proposed Cllr Ellis, Seconded Cllr Jablonskas, all in favour. |
| 678/25 | To approve the Minutes of the April Meeting extraordinary 9 th April 2025 | Proposed Cllr Jablonskas, Seconded Cllr Ellis, all in favour. |
| 679/25 | Matters Arising from Previous Minutes: a) Noticeboards for Warren Area b) Equality & Diversity Policy | a) Noticeboards for Warren. An update was provided on the work undertaken by Cllr Jones, Cllr Jablonskas and Cllr Gardiner. 2 quotes have been received and a third is awaited. GBC have granted permission for a Noticeboard to be installed on Bewcastle Road near the post box. NCC/viaem have agreed in principle for a Noticeboard to be installed at the junction of Bewcastle Road and Muirfield Road near Benedict Court and have requested information of how the board will be installed. A fully costed proposal with landlord permissions will be brought to the May meeting for approval. b) Equality and Diversity Policy. A draft has been circulated between Cllrs Jones, Jablonskas and Gardiner for consideration and amendment. It is intended to bring a draft to the May meeting for approval and adoption. |

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| 680/25 | <p>To receive reports from</p> <p>a) Borough and County Councillors</p> <p>b) To receive Reports from St Albans Parish Councillors</p> | <p>a) Borough Cllr Ellis reported that the Community Kitchen had been very well attended today with 115 meals served. Cllr Ellis said that Gedling Play Forum will be attending WAG's Muirfield Family Fun Jumble on Sunday 4th May providing a range of activities for all ages. Bestwood Village are organising a Community Orchard Gardening event on 10th May, all welcome Cllr Ellis is organising with the Bestwood Village Yarnarchists group production of a poppy cascade to be installed at St Marks Church in time for Remembrance Day 2025 and invites others to get involved. Emmanuel Church is organising a VE Day Community Afternoon Tea on Monday 5th May 2025 2pm to 4pm. No charge - donations welcome. Community Governance Review closes on 2nd May 2025.</p> <p>b) Cllr Boulby reported that he had spoken to a parishioner living on Pavilion Road who raised the problems caused by the Parking on NG5 FC match days when she can't even use her own driveway. When she has made approaches she said she has been threatened and abused. Cllr Boulby wondered whether the Council could take this issue up with NG5 FC on behalf of parishioners. Cllr Ellis agreed to speak with NG5 FC to explore solutions.</p> |
| 681/25 | <p>CPR training: to meet the cost of hall renting</p> | <p>Cllr Jones joined the meeting at 7.17pm. Cllr Ellis made reference to a recent incident at Moor Bridge where a member of the public was able to perform CPR. Cllr Ellis previously organised CPR training sessions and the Council funded the rental of the Church Hall for this purpose. She is asking the Council to fund the rental of the Church Hall for another training session for 18 participants. EMAS provide the training and do not charge for this. In addition to CPR the training also covers use of Defibrillators. The proposal was supported and it was agreed that places should be allocated to parishioners first and any remaining places then offered to people from outside the parish. Proposed Cllr Jablonskas, Seconded Cllr Jones, all in favour</p> |

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| 682/25 | To discuss and agree the calling of the Annual Parish Meeting on 13th May 2025, and agree any arrangements needing to be made and any items to be included. | <p>It was agreed that the Chair of the Council, Cllr White, be asked to call the Annual Parish Meeting for Tuesday 13th May 2025 at 7pm. The agenda to include:</p> <ul style="list-style-type: none"> - To receive and accept the minutes of the previous Annual Parish Meeting - Report from the Chair - To discuss the poor condition of the roads in the parish - To consult on the proposal to install a 'Chat Shack/Youth Shelter' on Muirfield Road Recreation Ground - Parish Business – members of the public are invited to address the Council on any other matters within its authority. <p>Proposed Cllr Ellis, Seconded Cllr Jablonskas, all in favour</p> |
| 683/25 | Agar: Updates | <p>The Acting Clerk had made all Cllrs aware of actions needing to be taken in relation to the 2025 Agar.</p> <p>It was proposed that the Acting Clerk be given access to Scribe immediately. It was also proposed that all correspondence and information related to 2024 and 2025 Agar in possession of the Chair be shared with the Acting Clerk immediately for them to take the actions required.</p> <p>Proposed Cllr Ellis, Seconded Cllr Jones, all in favour</p> <p>It was proposed, in view of the deadline of 30th June 2025 for the submission of the Agar, that either the June meeting be brought forward or an extraordinary meeting be called so that the Council can agree the Agar before submission.</p> <p>Proposed Cllr Ellis, Seconded Cllr Jones, all in favour</p> |
| 684/25 | To note the date of the next meeting (AGM May 27) | <p>The date of the next meeting (AGM) was noted as 27th May 2025</p> |
| | Exclusion of public | <p>As per the resolution under 676/25, the public and press were excluded for the following item, 685/25, under the Public Bodies (Admissions to Meetings) Act 1960 1 (2).</p> |

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| 685/25 | To decide to instruct a solicitor upon a confidential legal matter | <p>It was agreed that no action be taken until a response from the Council's Insurer has been received either;</p> <ul style="list-style-type: none"> - (i) accepting the legal defence and/or instructing solicitors; or - (ii) declining the legal defence claim and thus requiring the Council to instruct solicitors directly. <p>It was proposed;</p> <ul style="list-style-type: none"> - To cover any insurance costs if the insurer approves the legal defence claim; and - If the insurer declines the legal defence claim, the Acting Clerk is authorised to proceed with instructing independent legal representation without a fixed financial limit to ensure the Council's legal defence is not constrained by an arbitrary figure, and that legal defence costs can be covered to secure representation without delay. <p>Proposed Cllr Ellis, Seconded Cllr Jones, all in favour</p> |
| | | Meeting closed at 7.42pm |

Approved as a correct record and signed

------(Chair)